

LEVEL I VIOLATIONS

The following guidelines are in place to provide staff with direction in classroom management expectations PRIOR TO administrative intervention. These are the minimum requirements which must be enhanced by classroom consequences overseen by the individual teacher. A referral to the office, for these offenses, is to be made only after the classroom teacher has exhausted all avenues available to them, including documented parental contact and input. Shaded areas are MINIMUM actions to be taken by the teacher. These consequences along with the expected consequences based on class rules must be documented. .

INFRACTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE	5TH OFFENSE
Excessive Talking/Disruption	Teacher/Student Conference Seating Change	Parent Phone Call Teacher/Student Conference	Parent Conference	Referral Lunch Detention or P.R.I.D.E. (3)	Referral P.R.I.D.E. (6)
Failure to Comply with General Classroom Rules	Teacher/Student Conference Seating Change	Parent Phone Call Teacher/Student Conference	Parent Conference	Referral Lunch Detention or P.R.I.D.E. (3)	Referral P.R.I.D.E. (6)
Unprepared for class (Homework/Supplies, etc..)	Teacher/Student Conference Seating Change	Parent Phone Call Teacher/Student Conference	Parent Conference	Referral Lunch Detention or P.R.I.D.E. (3)	Referral P.R.I.D.E. (6)
Cheating/Academic Misconduct	Teacher/Student Conference Parent Phone Call	Parent Conference	Referral P.R.I.D.E. (3)	Referral P.R.I.D.E. (6)	Referral OSS
Public Display of Affection	Teacher/Student Conference Parent Contact	Parent Conference	Referral Lunch Detention or P.R.I.D.E. (3)	Referral or P.R.I.D.E. (6)	Referral OSS
Leaving Class/Lengthy Absence from Class Period	Teacher/Student Conference	Parent Phone Call	Parent Conference	Referral or P.R.I.D.E. (3)	Referral P.R.I.D.E. (6)
Tardy to Class	Teacher/Student Conference	Parent Phone Call	Parent Conference	Referral or P.R.I.D.E. (3)	Referral P.R.I.D.E. (6)
Dress Code Violation	Referral Dress Code Shirt Parent Contact	Referral Dress Code Shirt Parent Contact	Referral P.R.I.D.E. (3) Appropriate Change of Clothes	Referral P.R.I.D.E. (6) Appropriate Change of Clothes	Referral OSS Appropriate Change of Clothes
Caps/Hats Worn Indoors	Principal keeps to the end of the day. Student picks up.	Principal keeps to the end of the day. Student picks up.	Principal keeps to the end of the day. Parent picks up.	Principal keeps to the end of the day. Parent picks up. Lunch Detention.	P.R.I.D.E. (3) Students gets hat/cap afterwards.
Cell Phones, IPODs,, other electronic devices	Teacher brings device to principal Verbal Warning Teacher contacts parent	Teacher brings device to principal. Teacher contacts Parent Parent may pick up device	Teacher brings device to principal. Parent Contact Parent may pick up device P.R.I.D.E. (3)	Teacher brings device to principal. Parent Contact Parent may pick up device P.R.I.D.E. (6)	Teacher brings device to principal. Parent Contact Parent may pick up device or OSS
Use of Profanity (Offensive Language)	Teacher/Student Conference Parent Contact Notify Principal of Occurrence	Referral Parent Contact or P.R.I.D.E. (3)	Referral Parent Conference One Day OSS or P.R.I.D.E. (6)	Referral Parent Conference Four Days OSS	Referral Parent Conference Eight Days OSS
Bus Violations (Non-Threatening)	Verbal Warning From Driver	Referral to Principal Parent Phone Call	Referral Parent Conference Loss of Bus Privileges – One Day or P.R.I.D.E. (3)	Referral Loss of Bus Privileges – Two Days or P.R.I.D.E. (6)	Referral Loss of Bus Privileges –or OSS

LEVEL II VIOLATIONS

The following guidelines are in place to provide direction regarding those types of violations that lead to immediate referral and administrative intervention. These are the minimum consequences that may be issued to a student upon a referral when sent to the office for the indicated offenses. Upon referral, the teacher may be asked for follow-up information/documentation, within the school day or next school day. . (These are minimum consequences to be assigned by the administrator. Depending on severity, the administration reserves right to administer a harsher consequence than listed for a given offense. These are minimums)

INFRACTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE	5TH OFFENSE
Failure to Serve Detention	P.R.I.D.E. (3) Parent Contact	Eight Hrs. P.R.I.D.E. (6) Parent Contact	One Days OSS Parent Conference	Two Days OSS Parent Conference	Four Days OSS Parent Conference
Leaving School without Permission "Ditching"	P.R.I.D.E. (3) Parent Contact	P.R.I.D.E. (6) Parent Conference	Two Days OSS Parent Conference	Referral to JPO for attendance/truancy issues	
Defiance (willful disobedience) towards staff	One Day OSS or P.R.I.D.E. (3) Parent Conference	Two Days OSS Parent Conference	Four Days OSS Parent Conference	Ten Days OSS Parent Conference Possible Long-Term Suspension or Expulsion Possible Hearing	Long-Term Suspension or Expulsion Hearing
Bullying Harassment Intimidation	One Day OSS or P.R.I.D.E. (3) Parent Conference	Two Days OSS or P.R.I.D.E. (6) Parent Conference	Four Days OSS Parent Conference	Six Days OSS Parent Conference	Ten Days OSS Parent Conference
Tobacco Possession or Use	Lunch Detention Parent Conference	One Day OSS or P.R.I.D.E. (3) Parent Conference	Two Days OSS or P.R.I.D.E. (6) Parent Conference	Three Days OSS Parent Conference	Ten Days OSS Parent Conference Possible Long-Term Suspension or Expulsion Possible Hearing
Fighting Causing a Fight	One Day OSS or P.R.I.D.E. (6) Parent Conference	Two Days OSS Parent Conference	Four Days OSS Parent Conference	Eight Days OSS Parent Conference Possible Long-Term Suspension or Expulsion Possible Hearing	Long-Term Suspension or Expulsion Hearing
Verbal Abuse (Profane language) towards school official	One Day OSS Parent Conference	Two Days OSS Parent Conference	Four Days OSS Parent Conference	Eight Days OSS Parent Conference Possible Long-Term Suspension or Expulsion Possible Hearing	Long-Term Suspension or Expulsion Hearing
Damage to Property (Minor)	One Day OSS or P.R.I.D.E. (3) Parent Contact Restitution or Suitable Arrangement for Payment	Two Days OSS Parent Conference Restitution or Suitable Arrangement for Payment	Four Days OSS Parent Conference Restitution or Suitable Arrangement for Payment	Eight Days OSS Parent Contact Restitution or Suitable Arrangement for Payment	Long-Term Suspension or Expulsion Hearing
Vandalism (Malicious Defacing/Damaging school or personal property)	Eight Days OSS Restitution or suitable payment arrangement Parent Conference Law Enforcement Notification	Eight Days OSS Restitution or suitable payment arrangement Parent Conference Law Enforcement Notification	Long-Term Suspension or Expulsion Hearing		
Tampering with Security and Fire-Alarm Systems	One Day OSS or P.R.I.D.E. (3) Parent Conference	Four Days OSS Parent Conference	Eight Days OSS Parent Conference Law Enforcement Notification	Long-Term Suspension or Expulsion Hearing	
Reckless Behavior/Endangerment to Self and/or others	One Day OSS or P.R.I.D.E. (3) Parent Conference	Two Days OSS Parent Conference	Four Days OSS Parent Conference	Eight Days OSS Parent Conference	Eight Days OSS Consideration of Long-Term Suspension or Expulsion

LEVEL III VIOLATIONS

The following infractions result in immediate consideration for long-term suspension or expulsion from school. Students committing these offenses will be afforded a hearing opportunity of desired by the parent/guardian.

INFRACTION	1 ST OFFENSE	2 ND OFFENSE	3 RD OFFENSE	4 TH OFFENSE	5 TH OFFENSE
Assault/Battery on a School Employee	Eight Days OSS Law Enforcement Notification Recommendation for Long-Term Suspension or Expulsion	If Student Receives Long-Term Suspension and returns during the same school year and commits an additional offense, automatic 8-day suspension and recommendation for expulsion will occur.			
Possession/Distribution/Under the Influence of Controlled Substance	Eight Days OSS Law Enforcement Notification Recommendation for Long-Term Suspension or Expulsion	If Student Receives Long-Term Suspension and returns during the same school year and commits an additional offense, automatic 8-day suspension and recommendation for expulsion will occur.			
Possession/Distribution/Under the Influence of Illegal Substance	Eight Days OSS Law Enforcement Notification Recommendation for Long-Term Suspension or Expulsion	If Student Receives Long-Term Suspension and returns during the same school year and commits an additional offense, automatic 8-day suspension and recommendation for expulsion will occur.			
Possession/Use of Firearm or Deadly Weapon	Eight Days OSS Law Enforcement Recommendation for Long-Term Suspension or Expulsion	If Student Receives Long-Term Suspension and returns during the same school year and commits an additional offense, automatic 8-day suspension and recommendation for expulsion will occur.			